

# Assessment Day Entry Forms

## Changes to the procedure for submitting entry forms

The Trampoline Technical Panel has decided to put in place the following new procedures starting with entries for the Assessment Day on the 19 February 2011.

1. Only entries on the latest entry form will be accepted. If Clubs have more than 25 entries they then they should enter entry numbers 26 upwards onto a second copy of page one of the form. Forms must be complete. Every gymnast must have their date of birth and SG number on the form. **Failure to complete this information could lead to that gymnast's entry not being accepted.** If a club secretary does not have an SG number for a gymnast they must contact Ashleigh at the SG Office to get one. The entry form should be filled in logically starting with the gymnast at the lowest Level (e.g. H) and ending with the gymnasts at the highest Level (e.g. C) Contact details and coaches details should be filled in properly, it is not acceptable just to stick a label on the form giving the contact name and address. The most important contact information for me is the e-mail address.

2. I will accept late entries which arrive after the Tuesday entry date up to when Ashleigh posts copies of the entry form on to me ( normally 2 or 3 days after the entry date), because of the unreliability of the Post Office. All Clubs should e-mail me a copy of their entry form as proof that they have entered, once they have posted their entry. Later entries may be sent back to the Club, however depending on how late the entry is and the reasons for lateness they may be accepted on payment of a £25 fine.

3. After the bounce order has been published no changes will be made after the date given for the club secretary to contact the Competition Organiser with their changes (usually 3 days after the bounce order has been issued). No changes will be accepted on the day of the event. Club coaches should think carefully about moving a gymnast up a Level especially when it is on the basis that they can't do the new routine at the time of entry but should manage to muddle through by the time they do the event or assume they can ask for them to revert to their previous Level if they can't do the routine. Club entries may not be accepted if they have not submitted an Officials list to the Judging Secretary

**4. No changes to a gymnast's Level or age group will be allowed on the day. Gymnasts who do not turn up for their group on time will be treated on an individual basis and may be allowed to bounce with a later group.**

Attached are copies of the two forms that you are required to fill in. On the Official's list please fill in, under additional information, whether the Official requires lunch.

Information on Assessment Days can be obtained on the SG website. [www.scottishgymnastics.com](http://www.scottishgymnastics.com).

Click on Trampoline, then competitions. You will find the dates for Assessment Days and that you can download the Entry Form, the Difficulty Form (formally Tariff Sheet) and the SG handbook.

Please remember to consult both the SG and BG 2011 handbooks for information about routines and move up scores. **Especially please note the change to the Level G voluntary routine.**

Ron Brooks Competition Organiser. 13 January 2011

